



METZ EVS



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Metz EVS Monthly Operations Report

February 2023

Riverside School District



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General Updates

- 47 work Orders complete
- The discus cage has been set up, the baseball fields been York raked and the shot-put area is being worked on
- The crosswalk project is on-going
- We installed 7 AED cabinets districtwide
- The exterior planter project is complete and they are in place
- The military banners have been straightened
- We assisted with the set-up and removal of the Cheerleader's Unit Show

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Crosswalk Project (ongoing)

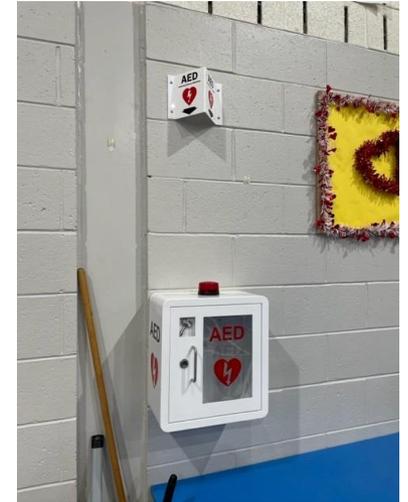


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AED Cabinet Install



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High School Projects



Cheerleader Unit Show

Planters filled with lava rock and pea gravel and placed in front of the high school





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Baseball field early spring preparation/ Discus cage install



Baseball field spring cleaning was done on February 25th



Discus cage installed on February 24th

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Completed Work Orders

Work Order Report - Riverside School District/Metz, Taylor PA

This sheet was generated on 03/01/2023. Please use the TELS website to view the latest data.

Work Order #	Summary	Description	Building	Area Type	Area Name	Status	Closed By
967	Deep Clean of the Bathrooms	Looking to get the Student bathrooms deep cleaned over President's Day.	Riverside Elementary	Common Area	Boys Bathroom Beside 525	Closed	Brian West
968	Get the pitching screens and baseball equipment from the storage trailer	Take them to Nokes Park.	Riverside High School	Other	Practice Football/Track Field	Closed	Brian West
969	Fill the hole in the floor in room 229	Fill with rock, concrete, and carpet over the repair.	Riverside High School	Other	229 Classroom	Closed	Brian West
970	Replace the cable on the weightlifting machine at the fieldhouse		Riverside High School	Other	Main Football Field	Closed	Brian West
971	Fix the vacuum at West	Vacuum keeps shutting off, check for clogged hoses, thermal protection.	Riverside Elementary	Common Area	Main Lobby	Closed	Brian West
972	Replace the plug end on the Hoover vacuum at West		Riverside Elementary	Common Area	Main Entrance	Closed	Brian West
973	Secure the light fixture in room 113 in the high school		Riverside Middle School	Other	113 Classroom	Closed	Brian West
974	Replace the light sensor in room 211 in the high school		Riverside High School	Other	211 Classroom	Closed	Brian West
975	Set 2 planters out in front of the high school		Riverside High School	Common Area	Main Lobby Common Area	Closed	Brian West
976	The CleanMax vacuum need to have the belt, bag, and filter changed		Riverside Elementary	Other	Maintenance Closet	Closed	Brian West
977	Fix the red Sanitaire vacuum. Troubleshoot for problems.		Riverside Elementary	Other	Maintenance Closet	Closed	Brian West
978	Replace the flushing valve on the middle stall in boy's locker room		Riverside High School	Hallway	306 Boys Locker Room	Closed	Brian West
979	Install the Track and Field banner in the gymnasium		Riverside High School	Other	300 Gymnasium	Closed	Brian West

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Completed Work Orders

996	Take 2 red rolling chairs from guidance to West Elementary	Riverside High School	Other	Guidance Office	Closed	Brian West
997	Get an extra desk from unfinished and take to Ms. Davis	Riverside High School	Other	222 Classroom	Closed	Brian West
998	Change flush valve in boys locker room urinal	Riverside High School	Other	300 Gymnasium	Closed	Brian West
999	Load up, secure, and deliver LED building sign to West Elementary	Riverside Elementary West	Common Area	Main Entrance	Closed	Brian West
1000	Load up, secure, and deliver LED building sign to East Elementary	Riverside Elementary East	Common Area	Main Lobby	Closed	Brian West
1001	Put together 3 tables for Ms. VanLuvender at West	Riverside Elementary West	Common Area	Main Entrance	Closed	Brian West
1002	Change heat actuator in AHU 3	Riverside High School	Other	300 Gymnasium	Closed	Brian West
1003	Change chilled water actuator in AHU 3	Riverside High School	Other	300 Gymnasium	Closed	Brian West
1004	Change chilled water actuator in AHU 2 at East	Riverside Elementary East	Common Area	230 Maintenance Office	Closed	Brian West
1005	3 sewing machines are out of time. Repair the machines for use.	Riverside High School	Other	308 Classroom	Closed	Brian West
1006	Set up for the host week for Youth Basketball - all week *East and HS	Riverside Elementary East	Hallway	405 Multipurpose Room	Closed	Brian West
1007	Install 3 hasp and locks at West for Ms. VanLuvender	Riverside Elementary West	Common Area	Main Entrance	Closed	Brian West
1008	Get 3 folding tables to East - deliver to Main Entrance	Riverside Elementary East	Common Area	201 School Offices	Closed	Brian West
1009	Run 4 CAT 5 linesto the sound booths behind the Auditorium	Riverside High School	Other	Melville Davis Auditorium	Closed	Brian West
1010	Meet with Swfft fence and BEI to commence crosswalk install	Riverside High School	Other	Main Football Field	Closed	Brian West
1011	Set up for PTA meeting on 2/17 at East	Riverside Elementary East	Hallway	405 Multipurpose Room	Closed	Brian West

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Completed Work Orders

980	Repair the cove base tile at the auditorium entrance in the common area	Riverside High School	Other	Melville Davis Auditorium	Closed	Brian West
981	Replace the toilet paper dispenser in the middle stall in the girls locker room	Riverside High School	Hallway	305 Girls Locker Room	Closed	Brian West
982	Fix Ms. Fultz's clock in room 111	Riverside Elementary	Common Area	111 Classroom	Closed	Brian West
983	Clean out the 4 soundproof cubicles behind the Auditorium	Riverside High School	Other	Melville Davis Auditorium	Closed	Brian West
984	Paint the 4 cubicles behind the Auditorium	Riverside High School	Other	Melville Davis Auditorium	Closed	Brian West
985	Detail both of the gymnasiums and the area in-between them	Riverside High School	Other	300 Gymnasium	Closed	Brian West
986	Remove the global map from room 117, take to the Mtce Garage	Riverside High School	Other	217 Classroom	Closed	Brian West
987	Install the global map from 117 in room 243	Riverside High School	Other	243 Classroom	Closed	Brian West
988	Do a spring prep at the baseball field at Nokes Park	Riverside High School	Other	Maintenance Garage	Closed	Brian West
989	Install (2) East AED's: Multipurpose room and Nurses Office	Riverside Elementary	Hallway	405 Multipurpose Room	Closed	Brian West
990	Install 2 AED's at West: Hallway by gymnasium and nurses office	Riverside Elementary	Other	Multipurpose Room	Closed	Brian West
991	Install High School AED's: 7-8grade hall, Nurses office	Riverside High School	Nurses Station	204 School Nurse	Closed	Brian West
992	Replace 5 ceiling tiles in the Middle School	Riverside Middle School	Hallway	Boys Bathroom 100 Hallway	Closed	Brian West
993	Replace 4 ceiling tiles in hallways upstairs	Riverside High School	Common Area	Main Common Men Bathroom	Closed	Brian West
994	Fix the stall in the 500 section boys bathroom	Riverside Elementary	Common Area	Men Bathroom Across from 405-	Closed	Brian West
995	Take the filing cabinet from the 'fishbowl' in guidance to the unfinished	Riverside High School	Other	Guidance Office	Closed	Brian West
						Take one from unfinished back up to the guidance office

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February Tasks Completed

Work History Report - Riverside School District/Metz, Taylor PA
 Report Created on March 1, 2023 at 4:22 PM

Task Type	Building	Due Date	Category	Task Description	Task Completion
Regulatory Requirement	Riverside Middle School	2/28/2023	Ansul System	Ansul Systems: Clean hood filters (use dishwasher if appropriate)	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Ansul System	Ansul Systems: Owner's Inspection - Quick Check	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Detectors - Smoke	Detectors: Test battery operated smoke detectors	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Detectors - Smoke	Detectors: Test carbon monoxide detectors.	Marked done on-time by Bwest
Preventive Maintenance	Riverside Middle School	2/28/2023	Dishwashers	Dishwashers: In-house Inspection	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Doors	Doors, Locks & Alarms: Corridor - Doors	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Doors	Doors, Locks & Alarms: Test operation of doors and locks.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Elevators	Elevator: Firefighters' Emergency Operation Testing	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Emergency Lighting	Emergency Lighting: Check illumination of exit lighting and exit signs.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Emergency Lighting	Emergency Lighting: Conduct a 30 second functional test.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Fire Alarm System	Fire Alarm System: Conduct routine test of fire alarm system	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Fire Extinguishers	Fire Extinguishers: Check and initial fire extinguishers	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Fire Sprinkler System	Fire Sprinkler System: In-house inspection.	Marked done on-time by Bwest
Preventive Maintenance	Riverside Middle School	2/28/2023	Grease Traps	Grease Trap: Inspect grease trap	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Oxygen Systems	Oxygen Storage: Gas Equipment - Cylinder and Container Storage	Marked done on-time by Bwest
Preventive Maintenance	Riverside Middle School	2/28/2023	Roof	Roof: Regular maintenance and safety inspection.	Marked done on-time by Bwest
Loss Prevention	Riverside Middle School	2/28/2023	Safety Committee	Safety Committee: Conduct February Safety Committee Meeting	Marked done on-time by Bwest
Loss Prevention	Riverside Middle School	2/28/2023	Safety Committee	Safety Committee: Post the OSHA 300 A on February 1st	Marked done on-time by Bwest
Preventive Maintenance	Multiple Buildings	2/28/2023	Vehicles	Vehicle Inspection: Safety inspection	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/28/2023	Water Systems	Water Systems: Inspect eye wash stations.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/25/2023	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/25/2023	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/25/2023	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Bwest

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February Tasks Completed

Regulatory Requirement	Riverside Middle School	2/25/2023	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/25/2023	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/18/2023	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/18/2023	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/18/2023	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/18/2023	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/18/2023	Temperatures	Water Temps: Test and log the hot water	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/11/2023	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/11/2023	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/11/2023	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/11/2023	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/11/2023	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/4/2023	Dryer Vents	Dryer Vent: Complete In-House System Cleaning	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/4/2023	Emergency Generators	Emergency Power Generators: Exercise generator (with no load), perform routine checks, create entry in logbook.	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/4/2023	Temperatures	Temperatures: Test and log air temperatures	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/4/2023	Water Systems	Water Systems: Testing and Monitoring of Water Management Plan for Legionella	Marked done on-time by Bwest
Regulatory Requirement	Riverside Middle School	2/4/2023	Temperatures	Water Temps: Test and log the hot water temperatures.	Marked done on-time by Bwest



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Staffing

- Maintenance A Techs – Jason Bittenbender, Dave Arneil
- Maintenance B Techs – Mohamed Ganim, John Koytek, Joseph Gnall
- Maintenance C Techs (1st shift) – Matt Wood, Rohni Ganim, Ed Harvey, Mykaylia Hevener
- Evening Supervisor – Kayla Pacuilli
- Maintenance C Techs (2nd shift) – Danielle Paff, Donna Yatsko, Helen Helbing, Jacob Anderson, Terri Jones, Ron Ochwat, Helene Czerw, Michelle Lokuta, Donald Sparacino, Jennifer Kempf, Jaliza Chaplin, Miranda Wachilla, Amanda Bair, Hollie Roscioli, Evan Kniolek



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Scheduled Projects

- Delivery of the new LED signs
- Set up of the track and field equipment and line the fields
- Baseball field lining and detailing
- Removal, sanding, priming, and painting of the library bookshelves

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Employee Recognition

- This month, I would like to recognize Joseph Gnall. Joe has been with Metz since June of 2022. He has performed both interior and exterior maintenance on every building Districtwide. He utilizes his maintenance background assisting the staff perform difficult installs. His contributions on a weekly basis are immeasurable and is a terrific mentor to the younger, less experienced staff. Joe is a tremendous asset to Metz and Riverside School District.

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